



## BOARD MEETING MINUTES

*Location* Innovation Charter School  
600 SW 3<sup>rd</sup> St., Pompano Beach, FL 33060

*Date | time* 6/27/2017 1:00 PM

### Call to Order & Establish Quorum

#### Board of Directors

Paul Walker (Chair)  
Nicole Johansson  
Tylena Adudu  
Tammy Hoskins

#### Other

David Salvatelli (Principal)  
Susan Alexander (Interim Assistant Principal)  
Paula Lonsway (Business Manager/Registrar)

#### Public

Janet Yates  
Rori Pratt

### Call to Order

The meeting commenced at 1:01Pm with a Call to Order by the Chairman, Mr. Paul Walker. Roll call was taken and a quorum was established.

### Minutes for Approval

Paul Walker requested that the board review the minutes from the June 2, 2017 meeting and note any changes.

**MOTION: made by Nicole Johansson to approve the minutes of June 2, 2017. Tylena Adudu seconded. Motion was approved unanimously.**

### Items to be Added – Close Agenda

Paul Walker requested additions to the agenda. None are given.

**MOTION: made by Tammy Hoskins to close the agenda. Nicole Johansson seconded. Motion was approved unanimously.**

### School Update & Principal Reports

- State of the School (Principal Salvatelli)
  - o Enrollment & Student Recruitment – Enrollment for the 2017-'18 school year is at93% with the June lottery scheduled for June 28, 2017, and an open house planned for July 17, 2017. Follow up is being conducted by office staff and registration and student documents received by office staff.
  - o Finances – Current operating budget is functioning within the parameters of the approved budget for the school year.
  - o Staffing & Staff Recruitment – There are 11 teacher openings. Three of the five already offered an instructional position have accepted. Interview are ongoing with job postings running on teachers-teachers.com, indeed.com, the school website, and conveyed via word of mouth through current ICS staff and faculty.
  - o ESE/ELL & MTSS – Two current ICS faculty members are candidates for the ESE and MTSS coordinator roles. They are registered for the required trainings and certification examinations. Successful completion of these requirements over the summer will determine eligibility. Other candidates are being sought via the job posting sites listed previously.
  - o School Improvement Plan- The plan was implemented as detailed in the SIP with interventions and school events conducted as required.
  - o Academics & Assessments – FSA results were analyzed to estimate a school grade. Grade level end of year assessments were also conducted and FL DoE will publish school grades in July.
  - o Grants- The 21<sup>st</sup> Century Community Learning Center grant was applied for with determination of award estimated to be received in July. The Florida Consortium of Public Charter Schools distributed information regarding eligibility for Capital Outlay Funds. Upon initial review, ICS should be eligible, but further research is needed before a possible drafting of an application begins.
  - o Annual Monitoring Visit- Brenda Santiago visited to conduct the Annual Monitoring Visit on June 21, 2017. All items required were verified and accepted.

**MOTION: made by Nicole Johansson to accept the principal's report. Tylena Adudu seconded. Motion was**

**approved unanimously.**

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Discussion & Approvals

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- Contracts (Food Service, Cleaning Service, Payroll) – Paul Walker requested questions regarding the renewal of contracts for the services detailed. None are made.

**MOTION: made by Nicole Johansson to approve the contracts. Tammy Hoskins seconded. Motion was approved unanimously.**

- Board Meeting Schedule for 2017-'18 – Paul Walker requested the board to review the upcoming schedule and submit any calendar conflicts before the next meeting.
- Budget for 2017-'18- Principal Salvatelli shared the budget, highlighting adjustments made.

**MOTION: made by Nicole Johansson to approve the budget with changes noted. Paul Walker seconded. Motion was approved unanimously.**

- Annual Conflicts of Interest- Tammy Hoskins requested that board members complete and submit these forms.

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Additional Item(s) & New Business

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Old Business

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None

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Public Comment

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None

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Next Meeting

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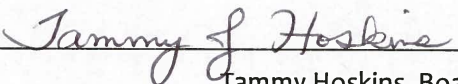
August 31, 2017 at 1:00pm

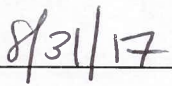
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Adjournment

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**MOTION: made by Paul Walker to adjourn. Tammy Hoskins seconded. Motion was approved unanimously.**

  
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Tammy Hoskins, Board Secretary

  
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Date