



Call to Order & Establish Quorum

Board of Directors

Chad Causey (Chair)
Nicole Johansson
Leiza Gomes
Tammy Hoskins

Other

David Salvatelli (Principal)
Susan Alexander (Interim Assistant Principal)
Paula Lonsway (Office Administrator)

Call to Order

The meeting commenced at 11:02am with a Call to Order by the Chairman, Mr. Chad Causey. Roll call was taken and a quorum was established.

Minutes for Approval

Chad Causey requested that the board review the minutes from the March 23, 2017 meeting and note any changes.

MOTION: made by Tammy Hoskins to approve the minutes of March 23, 2017. Nicole Johansson seconded.

Motion was approved unanimously.

Items to be Added – Close Agenda

Tammy Hoskins noted that summer tutoring needed to be added to the agenda.

School Update & Principal Reports

- State of the School (Principal Salvatelli)
 - o Enrollment –Current enrollment- 325 students.
 - o Finances – Current operating budget is functioning within the parameters of the approved budget for the school year.
 - o Staffing – Susan Alexander was hired as Interim Assistant Principal. One EA position will be open on May 1, 2017. Current staffing meets the needs of the student body.
 - o ESE/ELL – Documentation for all students is up to date and reflects that appropriate interventions are being delivered to these students. The MTSS update received from Valerie Hall shows that the Broward matrix of services and interventions is being followed.
 - o School Improvement Plan- The plan is being implemented as detailed in the SIP with interventions occurring as required and school events planned and conducted.
 - o Academics – More students and classrooms are meeting academic goals than ever before. FSA testing continues per the assessment calendar through May.
 - o Student Recruitment – Last year’s recruitment had resulted in 76 new student applications at this point, but 120 new student applications have been received for next year already. Open enrollment ends April 30, 2017, with another open house scheduled for April 28, 2017. An off-site informational session will also be held at a nearby preschool/VPK.
 - o Staff Recruitment- Notices of intent were solicited from current staff with 2 indicating they will not return next year. With the addition of 5th grade, there will be openings for 9 instructional staff, 2 education assistants, a bookkeeper, an ESE specialist, and an assistant principal.
 - o Grants- The CSP award notification was received March 27, 2017. An application for eRate funding was submitted. Bids for services and/or equipment will be received and reviewed before expending any funds.

MOTION: Chad Causey motioned to accept the principal’s report. Nicole Johansson seconded. Motion was approved unanimously.

Discussion & Approvals

- Title I & Parent Involvement – Principal Salvatelli reports that the Spring Title I Math & Literacy Night will be led by teachers and students with parents participating on April 27, 2017. Nicole Johansson recommends that adding varied communication media will benefit the parents and the school overall. One example would be recording parent information sessions and posting them to the website and/or making them available in the Media Center for parents to view, etc. Tammy Hoskins comments that parent/guardian(s) are increasingly involved by being active in things such as organizing teacher appreciation.
- Afterschool Tutoring & Enrichment Program- Tammy Hoskins relates that students are showing increased confidence and learning gains. Snacks are being provided by Calvary Christian Academy. Students continue to receive FSA tutoring, homework help, outdoor activities, snack time, arts and crafts, theater/drama/movement, and bus transportation home. The program will conclude May 12, 2017 as planned since FSA testing will be completed by that date.
- Assessments- Principal Salvatelli shares the upcoming FSA testing dates: 4th Grade Math- May 3 & 4; Kindergarten- Letter names, sounds & concepts of print; 1st & 2nd Grade End of Year Reading- week of May 8; K-4th Grades- NWEA/MAP AP3 Weeks of May 15 & 22. Anomalies were experienced in the computer-based FSA testing, such as students being logged out of the test. A report of these anomalies has been made for documentation purposes.
- Academic Calendar for 2017-'18- The Broward County calendar was reviewed with Chad Causey reiterating that our charter agreement details our adoption of this calendar.
- Budget for 2017-'18- Principal Salvatelli shares that he is working closely with administration and the board treasurer to draft a budget for the next school year. Nicole Johansson comments that amounts for various items are still being determined pending projected enrollment. David Salvatelli relates proposed guidelines for Value Added Measure for Highly Effective Teachers.
- CSP Cash Flow- Nicole Johansson relates that funds are being monitored closely and that documents required for reimbursement continue to be submitted in a timely manner.

Additional Item(s) & New Business

Summer Tutoring- Tammy Hoskins shares that instructional staff desire a summer tutoring program to maintain students' learning gains through the summer break. Further research regarding budgeting and feasibility is being conducted.

Old Business

None

Public Comment

None

Next Meeting

June 2, 2017 at 8:30am

Adjournment

MOTION: made by Tammy Hoskins to adjourn. Leiza Gomes seconded. Motion was approved unanimously.



Tammy Hoskins, Board Secretary

6/2/17

Date