



## SPECIAL BOARD MEETING MINUTES

*Location* Innovation Charter School 600 SW 3<sup>rd</sup> St.,  
Pompano Beach, FL 33060

*Date | time* 1/12/2017 1:00 PM

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### Call to Order & Establish Quorum

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Board of Directors	Other
Chad Causey	David Salvatelli (Interim Principal)
Nicole Johansson	
Leiza Gomes	
Tammy Hoskins	

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### Call to Order

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The meeting commenced at 1:02pm with a Call to Order by the Chairman, Mr. Chad Causey. Roll call was taken and a quorum was established.

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### Minutes for Approval

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Chad Causey requested that the board review the minutes from the November 10, 2016 and December 19, 2016 meetings and note any changes.

**MOTION: made by Nicole Johansson to approve the minutes of November 10, 2016 and December 19, 2016 with changes noted. Leiza Gomes seconded. Motion was approved unanimously.**

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### Items to be Added – Close Agenda

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Tammy Hoskins requested that recruitment be added to the principal's report. Nicole Johansson noted that the upcoming meeting needed to be rescheduled.

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### School Update & Principal Reports

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- State of the School (Principal Salvatelli)
  - o Enrollment –Monthly enrollment numbers reflect no decrease this school year. Current enrollment- 333 students.
  - o Finances – Projected budget and actual are in line.
  - o Staffing – ICS has two Educational Assistant positions open with hiring underway. The Director of Curriculum, Assessment and Technology resigned. The role and responsibilities of that position are being reassigned to current staff.
  - o ESE/ELL – ICS has 26 ESE students with IEPs and 99 ELL students. These students receive appropriate accommodations and interventions as detailed in the Broward County matrix of services.
  - o On-Site Programmatic Review Report –Ten citations related to documentation were received. Jody Perry called David Salvatelli, who was then serving as a board member, to comment on how well students are being served.
  - o School Improvement Plan – The plan is being implemented with fidelity.
  - o Recruitment – Goal of 468 students will result in 100% enrollment for 2017-'18 school year. David Salvatelli will present a recruitment plan at the next board meeting.

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### Discussion & Approvals

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- Title I & Parent Involvement (Principal Salvatelli)- Required documents are uploaded. Upcoming parent meeting scheduled for January 23, 2017.

- CSP Grant – Budget narrative for the next disbursement was reviewed.

**MOTION: made by Nicole Johansson to approve the CSP narrative. Chad Causey seconded. Motion was approved unanimously.**

- Afterschool Program (ASP) – ICS anticipates receiving a grant to institute an afterschool tutoring and enrichment program.

**MOTION: made by Nicole Johansson to amend the ICS operating budget to reflect the addition of grant funds for operating an ASP. Tammy Hoskins seconded. Motion was approved unanimously.**

- Administration Transition Update (Principal Salvatelli)- ICS staff members collaborate to ensure ease during transition. A letter communicating David Salvatelli's role as Interim Principal was distributed to ICS parent(s)/guardian(s) and will be posted to the school website.

**MOTION: made by Nicole Johansson to hire David Salvatelli per the parameters of the employment contract for this role. Leiza Gomes seconded. Motion was approved unanimously.**

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#### Additional Item(s) & New Business

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None

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#### Old Business

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- VALUE-ADDED MEASURE (VAM) – Nicole Johansson presented the budget for review to determine if VAM stipends for the 2015-'16 school year could be disbursed. Chad Causey recommended that David Salvatelli present a plan for communicating the board's commitment to reward and recognition at the next board meeting.

**MOTION: made by Nicole Johansson that no VAM stipends for the 2015-'16 school year be disbursed due to budgetary constraints. Chad Causey seconded. Motion was approved unanimously.**

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#### Public Comment

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None

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#### Next Meeting

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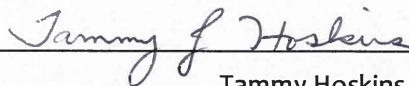
February 08, 2017 (re-scheduled from February 02, 2017, due to calendar conflicts)

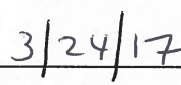
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#### Adjournment

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**MOTION: made by Nicole Johansson to adjourn. Chad Causey seconded. Motion was approved unanimously.**

  
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Tammy Hoskins, Board Secretary

  
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Date