



BOARD SPECIAL SESSION

Location Innovation Charter School 600 SW 3rd St., Pompano Beach, FL

Date | time 3/17/2016 9:00 AM

In Attendance

Board of Directors

Chad Causey

Nicole Johansson

Leiza Gomes

David Salvatelli

Other

Tiffanie Holm (principal)

Kori Ellis

Paula Lonsway

Call to Order

The meeting commenced at 9:14 AM with a Call to Order by the Chairman Mr. Chad Causey. Roll call was taken and a quorum was established.

Review of Documents

- Broward Contract
- State DOE letter
- Budget draft
- Academic Metrics Update
- Volunteer Advisory Plan

Planning Topics

- Review existing operations including enrollment, student issues, staffing, attendance (Section 9.B.6)
 - No current operational issues
- Enrollment strategy for 2016-2017
 - Enrollment – Community event (April 14)
 - April 19 & May 19 Open Houses
 - VPK Director & FHCA families
 - Chad Causey to work with Principal Holm to bring an updated strategy to April 13 board meeting
- Title 1 Funds and Parent Involvement
 - Reviewed current expenditures and plans, no changes.
- Volunteer Advisory Committee (Section 9.0)
 - Leiza to work with Principal Holm to create a Volunteer Advisory Committee and present at the April 13 board meeting.
- Educational Plan (Section 9.B.5; Section 9.B.18)
 - Review Academic Metrics, use of ISIP and GoMath.
 - Possibility of curriculum changes discussed. Kori Ellis to bring 2016-2017 recommendations on curriculum and assessment tools to April 13 meeting.

- Discussed the impact of classroom management/behavior issues in addressing the academic needs of the students.
- Issues of compliance were discussed, including those listed below. No obvious variations were discovered. David Salvatelli will work with Principal Holm to complete audit of adherence to board approved policies.
 - Compliance to submitting a Progress Report, governance training, Conflict of Interest, Policy review, financial disclosure, parent liaison, Access to records; Sunshine Law; (Section 9.B.7-17; 20-21;)
 - Compliance with corporate bylaws (Section 9.B.19)
 - Items related to board structure & interaction (Section 9.C-N)
- Financial items:
 - Review 2015-2016 remaining budget (Section 9.B.6)
 - Review grant funds allocation (Section 9.B.1)
 - Discuss selection of auditor for 2015 audit (Section 9.B.3)
 - Financial recovery plan/State DOE letter (Section 9.B.4)
 - Review 2016-2017 draft operating budget (Section 9.B.1)

Public Comment


None

Next Meeting

April 13, 2016 – 10 AM

Adjournment

MOTION to adjourn the meeting was made by Chad Causey. Seconded by Nicole Johansson. Approved unanimously.



Nicole Johansson, Secretary

Date: 4/13/16